



**City Council Workshop & Meeting
July 10, 2017
Agenda**

5:30 P.M. Workshop

- A. Joint Charter Commission Report/Public Hearing Timeline Discussion – Peter Crichton (30 minutes).
- B. AG study – Eric Cousens and Doug Greene (15 minutes)
- C. Executive Session, regarding economic development, pursuant to 1 M.R.S.A. §405(6)(C).

7:00 P.M. City Council Meeting

Roll call votes will begin with Councilor Titus

Pledge of Allegiance

- I. **Consent Items** – All items listed with an asterisk (*) are considered as routine and will be approved in one motion. There will be no separate discussion of these items unless a Councilor or citizen so requests. If requested, the item will be removed from the consent agenda and considered in the order it appears on the agenda.
 - 1. **Order 56-07102017***
Confirming Chief Crowell’s appointment of John W. Peterson as a Constable with firearm for the Auburn Police Department.
- II. **Minutes**
 - June 19, 2017 Regular Council Meeting
- III. **Communications, Presentations and Recognitions**
 - **Proclamation** - Summer Learning
- IV. **Open Session** – Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.
- V. **Unfinished Business - None**
- VI. **New Business**
 - 1. **Order 57-07102017**
Appointing Jennifer Kimble to serve on the Auburn Housing Authority with a term expiration of 10/01/2021.

2. Order 58-07102017

Appointing Linda Wooten to serve on the Auburn Lewiston Advisory Cable TV Committee with a term expiration of 6/1/2019.

3. Order 59-07102017

Appointing the following to serve on the Complete Streets Committee; David Das and Jeremiah Bartlett, term expirations 1/1/2020, Dana Staples, term expiration 1/1/2019, Larry Pelletier, term expiration of 1/1/2018.

4. Order 60-07102017

Appointing the following to serve on the Conservation Commission; Benjamin Low and Johnna Flood, term expiration 6/1/2019, Rhyanna Larose, term expiration 6/1/2018.

5. Order 61-07102017

Appointing Chad Roberts to serve on the Lewiston Auburn Transit Committee (LATC), term expiration 7/1/2020.

VII. Reports

a. Mayor's Report

b. City Councilors' Reports

c. City Manager Report

VIII. Open Session - Members of the public are invited to speak to the Council about any issue directly related to City business which is *not on this agenda*.

IX. Executive Session

- Discussion regarding a real estate matter, pursuant to 1 M.R.S.A. §405(6)(C).
- Discussion regarding economic development, pursuant to 1 M.R.S.A. §405(6)(C).

X. Adjournment

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

- A. Discussion of personnel issues
- B. Discussion or consideration by a school board of suspension or expulsion
- C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosure of the information would prejudice the competitive or bargaining position of the body or agency
- D. Labor contracts
- E. Contemplated litigation
- F. Discussion of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;
- G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and
- H. Consultation between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: July 10, 2017

Author: Sue Clements-Dallaire, City Clerk

Subject: Discussion regarding the report of the Joint Charter Commission and tentative timeline for public hearings and the election on the proposed consolidation of Auburn and Lewiston

Information: The Joint Charter Commission has completed their report of the Cities of Auburn and Lewiston and they have provided copies to the municipal officials. The report is also available to the public on their website.

<http://newl charter.ning.com/reference/document-set-delivered-to-cities-june-30-2017>

Advantages: Allows us to begin discussions on the process and scheduling the public hearing(s).

Disadvantages: N/A

City Budgetary Impacts: N/A

Staff Recommended Action: Discussion and look at dates for the public hearing(s).

Previous Meetings and History: N/A

Attachments:

Title 30-A sec. 2152

City Council agenda and tentative timeline



TO: Peter Crichton, City Manager
 FROM: Sue Clements-Dallaire, City Clerk
 RE: Council Meeting and Tentative Schedule for Consolidation Vote
 DATE: July 6, 2017

The following is a **tentative** schedule through the end of November.

Date	Time	Agenda Items
Monday 7/10/2017	8:00 AM	<ul style="list-style-type: none"> Nomination Papers Available for Mayor, City Council, and School Committee
Monday 7/10/2017	5:30 PM Workshop	<ul style="list-style-type: none"> Food Solidarity Voting Places AG Study Ex. Session (Ec. Dev.)
	7:00 PM Meeting	<ul style="list-style-type: none"> Board and Committee Appointments Ex. Session (Real Estate) Ex. Session (Ec. Dev.)
Monday 7/17/2017	5:30 PM Workshop	<ul style="list-style-type: none"> Sports Tourism 2017 Draft Workplan Food sovereignty bill Voting locations
	7:00 PM Meeting	<ul style="list-style-type: none"> Acknowledge Receipt of JCC Report Set Date for Election (Consolidation)
Monday 8/7/2017	5:30 PM Workshop	<ul style="list-style-type: none">
	7:00 PM Meeting	
Monday 8/21/2017	5:30 PM Workshop	<ul style="list-style-type: none">
	7:00 PM Meeting	<ul style="list-style-type: none"> Order directing the City Clerk to place the consolidation question on the city ballot for the Nov. 7th election
Thursday 8/24/2017	4:30 PM	<ul style="list-style-type: none"> Deadline to file Nomination Papers with the City Clerk
Monday 9/4/2017	HOLIDAY	<ul style="list-style-type: none"> Due to the holiday, the first regular Council meeting for September will be held on Monday Sept. 11, 2017
Friday 9/8/2017	4:30 PM	<ul style="list-style-type: none"> Deadline to submit ballot order
Monday 9/11/2017	5:30 PM Workshop	<ul style="list-style-type: none">
	7:00 PM Meeting	

Monday 9/18/2017	5:30 PM Workshop	•
	7:00 PM Meeting	
Monday 10/2/2017	5:30 PM Workshop	•
	7:00 PM Meeting	
Monday 10/16/2017	5:30 PM Workshop	•
	7:00 PM Meeting	
Friday 10/27/2017		*Public hearing must adjourn permanently at least 10 days before the election (30-A, §2152 4A).
Monday 11/6/2017	5:30 PM Workshop	•
	7:00 PM Meeting	
Tuesday 11/7/2017	Polls open 7AM – 8PM	• ELECTION DAY
Monday 11/20/2017	5:30 PM Workshop	•
	7:00 PM Meeting	

***30-A §2152 4B – A notice of public hearing must be given at least 30 days before the election and at least 10 days before the hearing.**

Maine Revised Statutes

Title 30-A: MUNICIPALITIES AND COUNTIES

Chapter 113: CONSOLIDATION, SECESSION AND ANNEXATION

§2152. JOINT CHARTER COMMISSION

1. Petition. The voters of a municipality may file a petition in the municipal office that must:

A. Be addressed to the municipal officers; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. Be signed by at least 10% of the voters of that municipality, except that only 1,000 signatures are necessary in municipalities of 10,000 or more voters; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Propose that the municipality be consolidated with another municipality, or other municipalities, named in the petition; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. Request that 3 persons be elected by the voters of the municipality to serve as members of a joint charter commission for the purpose of drafting a consolidation agreement. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

2. Joint charter commission. If a petition is filed as required under subsection 1, the 3 members of a joint charter commission shall be elected at the next special or regular election in the manner provided for the election of municipal officers. The election of members by 2 or more municipalities authorizes the commission to draft the consolidation agreement. If a municipality does not elect members, it may not participate in the consolidation.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

3. Consolidation agreement. The joint charter commission shall draft an agreement between the consolidating municipalities which includes:

A. The names of the municipalities; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. The name under which it is proposed to consolidate, which must be distinguishable from the name of any other municipality in the State, other than the consolidating municipalities; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. The property, real and personal, belonging to each municipality, and its fair value; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. The indebtedness, bonded and otherwise, of each municipality; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

E. The proposed name and location of the municipal office; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

F. The proposed charter; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

G. The terms for apportioning tax rates to service the existing bonded indebtedness of the respective municipalities; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

H. Any other necessary and proper facts and terms. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

4. Submission of consolidation agreement. The consolidation agreement shall be submitted to the voters of each municipality at a municipal election after notice and hearing as provided in paragraphs A and B. The consolidation agreement may be amended, provided that the amended agreement meets the notice and hearing requirements of paragraphs A and B. Upon approval of a majority of those voting in each of 2 or more municipalities, the consolidation agreement becomes effective, according to its terms, in those municipalities.

A. The municipal officers of each municipality shall hold a public hearing on the consolidation agreement. The public hearing may be held on more than one day, provided that it adjourns permanently at least 10 days before the election. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. The municipal officers shall notify the voters of each municipality of the consolidation agreement and of the time and place of the public hearing in the same manner that the voters of each municipality are notified of ordinances to be enacted. This notice must be given at least 30 days before the election and at least 10 days before the hearing. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

SECTION HISTORY

1987, c. 737, §§A2,C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§C8,10 (AMD).

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**City of Auburn
City Council Information Sheet**

Council Meeting Date: July 10, 2017

Author: Eric Cousens, Deputy Director of Economic and Community Development

Subject: Update on the Study of the Agricultural Economy in Auburn

Information: At the October 3rd City Council workshop, staff presented a funding request to develop a plan Auburn's Agricultural and Resource Protection (AGRP) District. The request was for \$40,000 with an additional \$10,000 committed by the Environmental Funders Network (EFN). The presentation included an outline which laid out a brief summary of the current situation of the AGRP district, a Values Statement, Goals and Deliverables of the study, a scope of work, a proposed timeline and budget summary. The outline also addressed questions raised by the Council at an August 22nd workshop. We now have approved funding and a solid proposal that we can move forward with. The Council should start thinking about steering committee membership and make suggestions to the Mayor for appointments. We also hope hear from farmers and other rural land users about schedules for participating in the public process. We have 2-3 months worth of preparatory work to do with the consultant to finish a good inventory and to have mapping available for the formal public review and decision making process and we want to be sure that the schedule will allow for farmers and rural land users to participate without disruption to their farming activity. We anticipate signing a contract in the next few weeks that will finalize a schedule, organizing a committee in August, Mapping in August and September and starting the public process in September or October; Does this work for Council and people that should be included in the process? We have some people interested already.

Advantages: Will allow for outside expertise in the evaluation of the current Ag. Economy, AGRP zoning district, assist in the gathering of information from farmers, foresters, mineral resource producers, and rural land owners on their current and future plans on their land, their businesses and what could be done to improve their economic situation without undue service impacts to the community.

Disadvantages: None

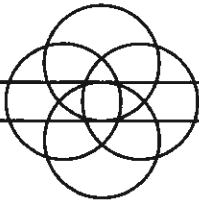
City Budgetary Impacts: The proposed AGRP study would use \$40,000 in City funds and \$10,000 from the Environmental Funders Network.

Staff Recommended Action: Allow staff to advertise the need for volunteers and bring a list back to the Mayor for appointments.

Previous Meetings and History: : The City Council turned down a text amendment request in the Ag Zone in June of 2014, and asked the Planning staff to initiate a complete study of the AGRP district. The Staff applied unsuccessfully for grant funding in 2015 and since then has periodically come before the City Council to discuss the AGRP study. Council approved funding this year and we are ready to get started.

Attachments: AGRP Plan proposal, interested residents/farmers list

Libby	Bob		34 Center St.	Auburn	ME	04210	Maine Real Estate
Gray	Joe		9 Third St.	Auburn	ME	04210	
McCann	Beverly				ME	04210	
Silvester	Bill		1128 Riverside Dr.	Auburn	ME		
Melaragno	Michele		576 Trapp Road	Auburn	ME	04210	Prop Owner
Foss	Bob		Sopers Mil Road	Auburn	ME	04210	Prop Owner
Lounsbury	Bonnie		35 River Road	Turner	ME	04282	
Lewis	Chris		North River Road	Auburn	ME	04210	
Tripp	Mark						
Sacre	Darrin		PID 338-001	Auburn	ME	04210	Prop Owner
Carson	Chris		110 Jacques Rd	Auburn	ME	04210	
Gagnon	Bob		865 Riverside Drive	Auburn	ME	04210	
Willett	Kim						
Rodgers	Kate		282 Hersey Hill Road	Auburn	ME	04210	
Moore	Peter		Jordan School Road	Auburn	ME	04210	
Cardelli	Stephen						



Crossroads Resource Center

7415 Humboldt Ave S / Minneapolis, Minnesota 55423 / 612.869.8664
kmeter@crcworks.org www.crcworks.org

Tools for Community Self-determination

April 12, 2017

Eric Cousens, Deputy Director
City of Auburn — Economic and Community Development Department
60 Court Street
Auburn, Maine 04210
(207) 333-6601 ext. 1154

Dear Mr. Cousens:

Along with my colleague Megan Phillips Goldenberg, I am very pleased to submit our proposal responding to the City of Auburn's RFP for Bid #2017-027, "Study to Support and Enhance Auburn's Agricultural and Resource Sector."

We are both inspired by Auburn's five-decade success in protecting farmland – something many cities never had the courage to do. We are even more impressed that the City is reaching out for additional expertise to assist as it adapts these protections to a new era in agriculture.

We understand there has been some concern in the community regarding bringing in outside consultants for what is often perceived as a local matter. We are able to respond to that challenge effectively. While there are certainly times when local expertise is best, we find this situation ripe for a neutral party who can accept all viewpoints fairly. We listen closely to all stakeholders without playing local favorites. We helped Colorado property owners see what they could gain by protecting farmland, and have long made the economic development case for integrating farms and towns. We tend to be more knowledgeable about agriculture than most consultants with economic expertise. Both of us have rural roots, and approach farmers as equals. We bring considerable experience in Maine, including in Auburn itself, and hold the highest level of national expertise. We bring seasoned insights from other communities, while understanding, appreciating, and building upon the unique assets of the Auburn community.

The attached proposal outlines our strategy for compiling information to help Auburn act to refine its protection of farmland. We consider this an action plan, not simply a study. Our proposal follows the City's requested activities, and we are ready to adjust our plan as needed as the Rural Lands discussion evolves. Results of our research will be digested into a concise form — a compelling written report that, we hope, will serve as a pragmatic document for Auburn for years to come.

Megan and I look forward to working with the City of Auburn on this important redefinition of agricultural land protection, helping renew the district's connection to the economy of the Auburn region.

Sincerely,

Kenneth A. Meter, MPA
President



Cultivating Community Farm near Lisbon

Study to Support and Enhance Auburn's Agricultural and Resource Sector

Auburn, Maine — Bid # 2017-027

April 13, 2017

From:

Ken Meter, President

Crossroads Resource Center, Inc.

7415 Humboldt Ave. 5.

Minneapolis, Minnesota 55423

(612) 869-8664

and

Megan Phillips Goldenberg, Principal

New Growth Associates, LLC

9770 Macon Road

Saline, Michigan 48176

(906) 869-0372

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Company Profiles

Ken Meter, of Crossroads Resource Center, and **Megan Phillips Goldenberg**, of New Growth Associates, work in close partnership and will be the only firms working on this study, if the contract is awarded to them. Crossroads Resource Center will be the primary vendor and New Growth Associates will sub-contract with Crossroads Resource Center. Both firms have one principal, and each can bring in additional research and design advisers to support this study.

Crossroads Resource Center

CRC is an entrepreneurial nonprofit that has fostered local food system development in 126 regions in 39 states. Our primary focus has been to make the economic case for local foods by creating concise overviews of regional farm and food economies. By illustrating the financial conditions of the prevailing farm and food sectors, connecting this to health and social data, and focusing attention on farmers and others who are often marginalized, Crossroads Resource Center has created potent summaries that have sparked successful long-term approaches. Crossroads Resource Center also follows up solid research with consulting on practical, specially tailored implementation strategies that make use of our data, and help build community assets. Crossroads Resource Center also has a wealth of knowledge about community-level food activities across the U.S. Very likely no one has as much first-hand experience with local foods initiatives in diverse community settings.

Simply put, we are the most qualified food system analysts in the U.S., and have won national and international recognition for our efforts. More information about our activities, and a wealth of reports, can be found at our web site: <http://www.crcworks.org>. We are not aware of any other consultant or organization that has completed seven in-depth statewide food system assessments (Minnesota, Ohio, Indiana, South Carolina, Mississippi, Alaska, and Hawai'i), as Crossroads Resource Center has. New Growth Associates was a key partner in the four most recent studies, as well as many others.

New Growth Associates

Founded in 2010, New Growth Associates is a woman-owned company that brings together a small group of professionals in order to support evidence-based decision making for community and economic development projects, as well as to provide professional project management expertise and business consulting services. With particular interests in creating and supporting economic development opportunities for family farmers and increasing equitable healthy food access across communities, New Growth Associates is dedicated to providing sound analysis and professional project management to support informed decision making at all tiers of the food system in order to ensure long-term success. From enterprise analysis at the farm level to strategic policy planning and investment development at the state level, we leverage the expertise needed to grow new initiatives.

In partnership with Crossroads Resource Center, New Growth Associates brings seasoned experience producing feasibility studies in Colorado, Michigan, South Carolina, and Alaska with extensive background in survey development, economic impact analysis, academic research, quantitative methods, interviews, and food-based business and organization consulting.

Project Team

Kenneth A. Meter, MPA, President of Crossroads Resource Center, is one of the most experienced food system analysts in the US, integrating market analysis, business development, systems thinking, and social concerns. Meter holds 46 years of experience in inner-city and rural community capacity building, and has worked with several tribal organizations. His local economic analyses have promoted local food networks in 126 regions in 39 states and Manitoba. With Goldenberg, he developed a \$9.85-million plan for local food investment for the state of South Carolina, and has completed similar studies for Hawai'i, Alaska, Mississippi, Indiana, Ohio, and Minnesota. He has developed strategic regional food plans for regions near Bridgton, Maine, Shreveport, Lafayette, Monroe, Fort Wayne, Denver, and in rural North Dakota, Virginia, and Washington State. Meter consulted with the USDA Agricultural Marketing Service and Colorado State University as part of a fourteen-person team of the best national experts that wrote a toolkit for measuring economic impacts of local food development. As coordinator of public process for the City of Minneapolis Sustainability Initiative, he guided over 85 residents in creating a 50-year vision for the city including sustainability measures. He served as an advisor for the USDA Community Food Projects including managing the proposal review panel. Meter taught microeconomics at the Harvard Kennedy School, the economic history of US agriculture at the University of Minnesota, and food policy at Metropolitan State University.

See Appendix A for Meter's résumé.

Megan Phillips Goldenberg, MS, principal at New Growth Associates and Associate of Crossroads Resource Center, brings seasoned experience producing feasibility studies, economic analysis, and policy recommendations in Colorado, South Carolina, Alaska, Mississippi, Hawai'i, Kansas, Maine, and Michigan, with extensive background in project management, survey development, economic impact analysis, academic research, quantitative methods, interviews, and food-based business and organization consulting. Megan is most interested in the intersections of public policy, food systems, and community development. She endeavors to work in an outreach and community building capacity in order to create and maintain a sense of place through better science and informed decision-making.

Goldenberg holds a Master's degree in Agricultural and Natural Resource Economics from Colorado State University. Her coursework emphasized Public Policy and Community Economic Development. Through her graduate research, Goldenberg worked with Be Local Northern Colorado, the Northern Colorado Regional Food System Assessment, Boulder County's Building Farmers Market Track program, and the Building Farmers in the West Beginning Farmer and Rancher Development Program. Prior to joining Crossroads as an Associate, Goldenberg worked for WPM Consulting in Boulder, Colorado as a Food Systems and Policy Associate. She consulted with the USDA Agricultural Marketing Service and Colorado State University to help write a toolkit for measuring economic impacts of local food development.

See Appendix B for Goldenberg's résumé.

Relevant Experience/Qualifications/References

Lakes Region, Maine (2016)

Meter and Goldenberg completed a local foods implementation plan for the **Lakes Region of Maine in 2016**. This study recommended that to grow community food production, it would be essential to **connect growers to community buyers** such as social groups and churches that sponsor community meals and would be loyal to local producers. Meter interviewed farmers and other stakeholders; **Goldenberg performed a respected survey of second-home owners**.

Meter, Ken & Goldenberg, Megan Phillips (2016). "Building Support for Community-Based Foods in the Lakes Region of Maine." Prepared for Cumberland County, Maine and the Town of Bridgton, Maine.

www.crcworks.org/melakes16.pdf

Lewiston-Auburn Food Hub (2015)

Meter participated in a previous study of the feasibility of **developing a regional food hub in Lewiston and Auburn**. Meter's unique contributions were: (a) to ensure that farmers at Cultivating Community made a strong presence in the study; and (b) to serve as the lead voice cautioning that the amount of food produced locally would not be sufficient to support a food hub at that time.

Karp, Karen & Meter, Ken *et al* (2015). "Lewiston-Auburn Regional Food Hub Feasibility Study." Produced in partnership with Karp Resources and Grow L+A.

www.crcworks.org/melewaub15.pdf

Suburban Denver Farmland Protection (2016)

Meter and Goldenberg collaborated on market analysis that informed county and city officials in a suburb of Denver, showing that the only buyers for farmland that would protect it for farms were the city and county themselves. This led to the **decision to purchase land at its development value and make it available to farmers at the agricultural value**. We helped bring stakeholders who initially disagreed with each other into a more collaborative discussion.

Meter, Ken (2016). "Market Study for Adams County — Special Ag District." Submitted to District Plan Process of Adams County and the City of Brighton. Produced in partnership with Logan Simpson Design Firm, Two Forks Collective, City of Brighton & County of Adams.

www.crcworks.org/coadamsPublicDraft160219.pdf

Nashville Food System Coordination (2017)

Meter and Goldenberg produced an **implementation plan** for the metropolitan government of Nashville that recommended hiring a community foods coordinator, building strong coordination across food system leaders, and increasing food production in low-income neighborhoods. Our work plan is now in the Mayor’s budget process.

Meter, Ken & Goldenberg, Megan Phillips (2017). “Metro Nashville Food System Assessment.” Produced for Metro Nashville (combined City and County government).
www.crcworks.org/nashville17.pdf

Northeast Indiana Local Food Network (2016)

Meter collaborated with a Chicago economic development firm to create an implementation plan for the Northeast Indiana Local Food Network, commissioned by **11 local economic development organizations** and their regional umbrella, the **Northeast Indiana Regional Partnership**. This called for strengthening an existing network of farm and food businesses. Impact was to convince economic development officials to work more closely with farms (which had been viewed as separate from businesses) and low-income residents.

Meter, Ken (2016). “Northeast Indiana Local Food Network.” Produced in partnership with the Northeast Indiana Regional Partnership and Manheim Solutions, Inc.
www.crcworks.org/innetworks16.pdf

Making Small Farms into Big Business (2013)

Meter and Goldenberg produced an implementation plan for the State of South Carolina commissioned by that state’s Department of Agriculture and Department of Commerce. The plan called for a \$9.85-million investment in farm-level and regional infrastructure. One state legislator told the annual meeting of the Farm Bureau, “We finally have a road map for the future of agriculture in South Carolina.”

Meter, Ken & Goldenberg, Megan Phillips (2013). South Carolina: Making Small Farms Big Business. Published in collaboration with the South Carolina Department of Commerce, the South Carolina Department of Agriculture, the Palmetto Agribusiness Council, South Carolina Farm Bureau, Coastal Conservation League, Carolina Farm Stewardship Association, and the Bank of South Carolina. More than 200,000 hits on the following link:
www.crcworks.org/scfood.pdf

References

Tasha Kennard, Director
Metro Nashville Farmers' Market
901 Rosa Parks Boulevard
Nashville, Tennessee
Tasha.Kennard@Nashville.gov
(615) 880-2001 ext. 26

Kennard supervised the Nashville study

Jack Shuler, Executive Director
Palmetto Agribusiness Council
602 Meeting St # B
West Columbia, SC 29169
jshuler3@sc.rr.com
(803) 429-3462

Shuler supervised the South Carolina study

Rachel Bair, Director
Food Innovation Center
Kalamazoo Valley Community College
rbair@kvcc.edu
(734) 717-0050

Bair supervised a feasibility assessment performed by Goldenberg for a food hub in Kalamazoo

Proposal Summary

Background:

Rural Auburn has a unique Agricultural and Resource Protection (AGRP) zoning district, which has been in place since the early 1960s. It contains over 40% of the City's land area, or over 20,000 acres. The purpose and intent of the AGRP zoning regulations have been to manage development and to promote food, agricultural, timber, and natural resource production and uses. The AGRP zoning regulations have significantly restricted development for the past 50 years. Today, however, the nature and trends of farming and food production have drastically changed.

Values Statement:

Consultant's work will be guided by The City of Auburn Values Statement: The City of Auburn values its agricultural heritage, protects the natural beauty of its land, and promotes locally grown food, raising livestock, managing forests, and natural resource-based businesses.

Purpose:

The City of Auburn desires to strengthen its natural resource-based economy (farming, timber, food businesses, etc.) and to better integrate this sector into community planning and City-wide priorities.

Goals:

1. Gain an understanding of how rural agricultural, forestry, and natural resource producers and property owners are utilizing their land, what their future plans are, and find out if there are barriers to successful operations, through property owner interviews and surveys.
2. Build a broad community and stakeholder consensus on the future of Auburn's Rural Lands through an open public forum, and readily available study information.
3. Determine the economic and community development potential for Auburn's Rural Land, both at the local and regional level and implement policies and regulations that meet that potential and align with the Values Statement.

Geographic Scope:

City of Auburn, Maine, with surrounding communities and markets.

Activities:

1. Attend initial meetings with City of Auburn officials to set up study processes.

- Establish agreements on roles and responsibilities
- Set timeline for project
- Begin to plan public meetings
- Meet with Mayor
- Meet with Planning Staff to review history of Rural Lands and this project
- Meet with City legal staff to ascertain their view on the impacts of AGRP, legal constraints that would affect any future plans, and related issues

- Meet with GIS mapping specialists
- Identify relevant studies to be reviewed
- Identify specific experts to be consulted
- Establish survey and interview processes and timeline (especially to ensure farmers will not be surveyed during busy work seasons)
- Compile lists of people to interview and survey

2. Interview experts and stakeholders to gain background information on agricultural trends in the State of Maine and local farm and food initiatives.

- Maine Department of Agriculture, Forestry, and Conservation
- Maine Farmland Trust
- St. Mary's Nutrition Center
- Cultivating Community
- Somali Bantu Community Initiative
- Cooperative Development Institute
- Others as mutually agreed

3. Conduct an assessment and report on Auburn's existing Agricultural and Resource Protection district regulations, other local, state, or regional regulations, the impacts of these regulations whether intended or not, and rural economic and social conditions.

- Study Agricultural and Resource Protection regulations in depth
- Interview legal experts, farmers, and others regarding the efficacy and impacts of AGRP
- Compile current data on farm and food economy for Androscoggin County and surrounding region
- Compile health, demographic, and social data for Androscoggin County and surrounding region
- Interview state officials by telephone:
 - Maine Attorney General's office
 - Maine Department of Community and Economic Development
 - State Planning Office
 - Office of Policy and Management
 - Key farmers and food practitioners including those listed above
 - Others as mutually agreed
- Summarize findings into a concise document

4. Interview (one-on-one) at least 30 farmers, potential farmers, timber firms, food businesses, natural resource producers, property owners, and key stakeholders in or near the Rural Lands district. Ensure that divergent views are included.

- Ascertain each person's history related to Rural Lands site
- Ascertain each person's goals for the future related to Rural Lands site
- Ascertain each person's sense of foreseen and unforeseen impacts of the AGRP
- Ascertain each person's understanding of potential opportunities for the AGRP
- Ascertain each person's understanding of obstacles to strengthening agricultural protection

5. Survey property owners and farmers.

- Create solid focus for each survey (farmers, property owners)

- Draft survey questions, review with City Planning staff
- Refine survey questions, post on an internet-based survey platform
- Work with City Planning staff to develop cover letter for Mayor to sign, inviting respondents to fill out survey, and write follow-up reminders
- Work with City Planning staff to publicize the survey to all recipients
- City will send invitation letter
- Consultants will administer survey
- City will send reminders
- Once survey is closed, Consultants will compile results and summarize key findings into a concise and readable report

6. Facilitate stakeholder and public meetings.

- Based on interview lists compiled and timeline established above, work with City staff who will schedule stakeholder meetings.
- Plan and lead 3 focus group meetings (farmers, property owners, timber firms, broader community members)
- Plan a public meeting to review initial findings of research and invite comment on proposed recommendations
- Lead this public meeting

7. Submit a preliminary report on the public meetings, interviews, and surveys.

- Write concise summary report outlining key findings from interviews, surveys, and public meetings
- Outline proposed recommendations

8. Explore the economic development possibilities of Auburn's Rural Lands and its potential to complement downtown living and development.

- Work with city staff to identify key community leaders, economic developers, other experts who should be interviewed regarding the potential for the Rural Lands district
- Interview these sources
- Review relevant studies from Auburn and other locations
- Draw economic development recommendations from these interviews and data compiled above
- Drawing upon quantitative and qualitative data compiled above, prepare draft of potential economic development plan for Rural Lands district

9. Prepare a preliminary report with alternatives for public consideration.

- Write concise preliminary report outlining key findings above with draft economic development recommendations
- Submit to City staff for review

10. Prepare a report with recommendations and implementation plan to overcome obstacles to Auburn's rural economy.

- Write concise report outlining key recommendations and implementation plan that overcomes obstacles to Auburn's rural economy
- Submit to City
- Post on City, Crossroads Resource Center, and New Growth Associates web sites

11. Provide an implementation plan for the long-term management of Auburn's Rural Lands.

- Write concise report outlining implementation plan for long-term management of Auburns' Rural Lands
- Submit to City
- Post on City, Crossroads Resource Center, and New Growth Associates web sites

City Staff will make the following contributions, as specified in RFP:

- Provide Project Oversight
- Assist consultants in obtaining data from city, county, and state officials
- Facilitate arrangements for and participate in public meetings
- Oversee a City website dedicated to the Rural Land Capability Study
- Identify stakeholders for interviews
- Lead outreach for surveys including initial invitation to edit and follow up reminders.

Project Timeline

Note: It may be best to delay survey process and public meetings until Winter 2017/2018 to ensure farmer participation. The following timeline is a compromise to establish some momentum after the project is funded by City.

The basic assumption of our approach is that private meetings with landowners and farmers will be held before public meetings, in order to (a) assure all parties that their voices are heard; (b) foster a sense of collaboration rather than confrontation; and (c) for consultants to become familiar with the nuances of the issues prior to public meetings.

Since the City has not yet allocated funds for this project, all dates are contingent on that approval, in addition to professional commitments our team makes prior to that approval. This should be viewed as a sample timeline until we know when work can actually commence.

April 18, 2017

City of Auburn Opens Sealed Bids for #2017-027

April - May, 2017

City of Auburn considers whether to fund this project

June, 2017

Assuming City funds are approved, agreement is signed and work commences

Task 1: Initial meetings with City staff

Task 1: Prior studies reviewed

Task 4a: Initial property owner interviews held (15 interviews)

July, 2017

Tasks 1-2: Data compiled from public sources

Task 2: Telephone interviews with key stakeholders

Task 3: AGRP assessment completed

August, 2017

Task 5: Survey designed

Task 8: Research economic development opportunities

September, 2017

Task 5: Survey disseminated

October, 2017

Task 5: Survey results compiled

December, 2017

Task 4b: Farmer interviews held (15 interviews)

Task 6: Focus groups held

January, 2018

Task 6: Public Meeting held to review initial findings

Task 7: Write preliminary findings

February, 2018

Task 7: Complete preliminary report with research findings

March, 2018

Task 7: Staff reviews preliminary report

April, 2018

Task 9: Complete preliminary report overcoming obstacles

Task 10: Complete report on overcoming obstacles

May, 2018

Tasks 10-11: Complete final report with recommendations

Professional Fees & Budget

Meter and Phillips Goldenberg both bill at \$100 per hour.

Proposed Budget

Task 1 8,000

Attend initial meetings with City of Auburn officials to set up study processes; begin property owner interviews.

Task 2 4,000

Interview experts and stakeholders to gain background information on agricultural trends in the State of Maine and local farm and food initiatives.

Task 3 1,500

Conduct an assessment and report on Auburn's existing Agricultural and Resource Protection district regulations, other local, state, or regional regulations, the impacts of these regulations whether intended or not, and rural economic and social conditions.

Task 4 4,000

Interview (one-on-one) at least 30 farmers, potential farmers, property owners, and key stakeholders in or near the Rural Lands district. Ensure that divergent views are included.

Task 5 3,000

Survey property owners and farmers.

Task 6 7,000

Facilitate stakeholder and public meetings.

Task 7 1,600

Submit a preliminary report on the public meetings, interviews, and surveys.

Task 8 1,400

Explore the economic development possibilities of Auburn's Rural Lands and its potential to complement downtown living and development.

Task 9 1,000

Prepare a preliminary report with alternatives for public consideration.

Task 10 6,450

Prepare a report with recommendations and implementation plan to overcome obstacles to Auburn's rural economy.

Task 11 1,000

Provide an implementation plan for the long-term management of Auburn's Rural Lands.

Travel time 1,500

Travel costs 10,245

\$6,000+ of this will be spent in Auburn

Total **\$50,695**

We have prepared our estimate based on the work plan developed by the City for the RFP. There may be ways to reduce costs, for example, by reducing the number of preliminary drafts to one, or by interviewing fewer people. Should the City wish to bring the budget down to a lower level for these or other reasons, we are fully prepared to reduce the Scope of Work accordingly.

Kenneth A. Meter, M.P.A.

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Minneapolis, Minnesota 55423
(612) 869-8664
kmeter@crcworks.org

CROSSROADS RESOURCE CENTER

Minneapolis, MN

Since 1995 **President** (*Principal executive officer*)

- Managed entrepreneurial nonprofit with international impact.

Key accomplishments

- Recognized as the most experienced food-system analyst in the U.S., integrating market analysis, systems thinking, quantitative time-series data, and first-hand interviews.
- First proponent of local foods as an economic development strategy, since 1974.
- This analysis and consulting fostered 110 strong farm and food networks in 40 states across the U.S. and for Manitoba; serves as critical tool for local food system planning & investment. Published by Food First, University of Arizona, Northern Arizona University, University of Minnesota. Cited in *New York Times*, *Mother Jones*.
- National panel review manager, & advisor, USDA Community Food Projects (2003-09; 2017).
- Co-author of USDA-AMS Toolkit on economic impact analysis for local foods (2015).
- Critical review of economic impact methodologies, for Centers for Disease Control and Illinois Public Health Institute (2015).
- Consultant to Pennsylvania Association for Sustainable Agriculture (PASA) “Real Deal” project devising measures that protect integrity of marketing of “local” food (2014).
- Developed tracking methods for farm-to-school purchasing in South Carolina (2015).
- Made 500 presentations since January, 2007, including keynote covering U.S. farm economy at international conference on Agriculture in an Urbanizing Society at University of Wageningen, the Netherlands (2012); presentation on regional investment at Slow Food's Terra Madre in Torino, Italy (2006), sessions on sustainability planning and local foods at American Planning Association annual meeting (2011, 2016), International Economic Development Council (2013, 2014, 2015, 2017), and regular appearances at major national food conferences in U.S. (See www.crcworks.org/presentations.pdf for full list).
- Wrote six statewide assessments of food industries that deepened local implementation activities: \$9.85 million local foods investment plan for South Carolina; also Alaska, Mississippi, Indiana, Ohio, & Minnesota. Often hired by state governments.
- Strategic consultant to food nodes, food hubs and food business clusters in 40 states.
- Served as consultant to private development firms, U.S. Department of Agriculture, Centers for Disease Control and Prevention, Environmental Protection Agency, American Planning Association, Indiana State Department of Health, Provincial Health Services of British Columbia, Blue Cross Blue Shield Minnesota Center for Prevention, Minnesota Pollution Control Agency, Leopold Center for Sustainable Agriculture, Stanford University, Ecotrust, Bioneers, J.W. McConnell Foundation, W.K. Kellogg Foundation, Northwest Area Foundation, etc.
- Served as global leader in planning and evaluation for systems initiatives. Published by American Evaluation Association, and Berghahn Press (UK).
- Facilitated business development in inner-city neighborhoods, including Latino Mercado.
- Created groundbreaking “Neighborhood Income Statement and Balance Sheet” studies.
- Holds international experience in 13 nations.
- Highly trusted in work with low-income, rural, ethnic and international communities.
- Served as contributing editor to *Journal of Agriculture, Food Systems and Community Development*, 2011-2015. Wrote regular column, “Metrics in the Field.”
- Source for HBO, *New York Times*, *Wall Street Journal*.

Experience

UNIVERSITY OF MINNESOTA

St. Paul, MN

2003 - 2004 Visiting Faculty in Applied Economics

- Taught Economic History of U.S. Agriculture to undergraduate students.

HARVARD UNIVERSITY

Cambridge, MA

2002 Economics Instructor

- Taught Principles of Microeconomics to mid-career professionals in the graduate program in Public Administration, Kennedy School of Government.

INDEPENDENT JOURNALIST

Minneapolis, MN

2001-present Reporter covering urban poverty, regional and international agribusiness,
1979-1995 corporate financial news

- Investigative journalism, editing, photography, creative writing, book reviews, business management, fundraising, consulting, project administration and related work.
- Published by Reuters, Pacific News Service, St. Paul *Pioneer Press*, Minneapolis *Star Tribune*, *Chicago Tribune*, *Des Moines Register*, *Anchorage Daily News*, *Madison Capital Times*, *Ag-Week*, *Successful Farming*, *Catholic Rural Life*, *The Farmer*, *Corporate Report*, *Neighborhood Works*, *American Land Forum*, many others.
- Filed first-hand reports from Cuba, Japan, Philippines, Hungary, Czechoslovakia, Germany, France, Netherlands, Italy, Belgium, Portugal, Nicaragua.
- Taught European politics & society, local community studies at Metro State University.
- Taught reporting at University of Minnesota, 1991-1992.

Awards

- Public Service Fellow, Kennedy School of Government, Harvard University (1999).
- Finalist, Bush Foundation Leadership Fellowship (1999) — four-state competition.
- National Short-list Artist, “Artists & Communities: America Creates for the Millennium,” Mid-Atlantic Arts Foundation (1999).
- Twin Cities Neighborhood and Community Press Association awards (1992, 1990) for “Best Feature,” “Best Series,” and “Best Investigative Report” for coverage of poverty.

Boards & Other Leadership

- Member, International Economic Development Council
- Member, American Evaluation Assoc. Systems Technical Interest Group (2005 - 2011).
- City of Richfield (Minnesota) Planning Commission, (1998-1999).
- President, Twin Cities Research Group (1997-1999).

Education

- MPA Harvard Kennedy School, public administration.
- MA Boston University, history.
- BA Swarthmore College, chemistry.

Other Skills & Activities

- Fluent German; moderate French; basic Spanish & Portuguese.
- Seven of my poems were set to music by Minneapolis composer R.F. Palmer.
- Choral singer including chamber choir, Oratorio Society of Minnesota. Wrote concert program notes, theatrical narrations, translated German poetry (1991 to 2016).

Megan Phillips Goldenberg, M.S.

goldenbergme@gmail.com

EDUCATION

M.S., Agricultural and Natural Resource Economics, Colorado State University
2011

Emphasis: Community and Regional Economic Development, Public Policy
Cost Effective Promotion for Local Foods and Direct Markets with Dr. Dawn Thilmany
Applications and Impacts of Regional Import Substitution Ideals with Dr. Harvey Cutler
Food Access Issues on the Suburban/Urban Interface with Dr. Dawn Thilmany

B.A., Chemistry with Honors, Northern Michigan University, Marquette, Michigan
2007

Minors: Biology, Mathematics

PROFESSIONAL EXPERIENCES

Food Systems Consultant, New Growth Associates, Saline, Michigan
2010-Present

- Own and manage food systems based program management and business development consulting firm
- Develop financial projections and feasibility studies for entrepreneurs
- Provide training and technical assistance for small business owners
- Facilitate strategic planning and coalition development
- Identify relevant grants and funding opportunities for grant seekers
- Evaluate and review food and agriculture related projects for grantors

Food Systems Research Associate, Crossroads Resource Center, Minneapolis, Minnesota
2013-Present

- Provide economic development content knowledge and research support
- Develop, execute, and analyze community-based surveys
- Conduct stakeholder interviews and facilitate community engagement
- Write and review background statements and summary reports
- Advise on financial analysis and proposal feasibility

Local Initiatives Specialist, Pittsfield Charter Township, Ann Arbor, Michigan
2014

- Advised on agricultural preservation and viability initiatives
- Managed all aspects of a second year, Michigan producer only, 42-booth farmers market
- Solicited financial and in-kind donations to support community initiatives
- Wrote and reviewed grants to develop new community initiatives

Agroecology Research Assistant, University of Michigan, Ann Arbor, Michigan
2014

- Developed 10 research field sites on organic and alternative vegetable farms
- Piloted and refined conventional agroecology laboratory techniques for alternative agriculture
- Hired, trained, and supervised 2 new undergraduate students
- Managed laboratory supply inventories and purchasing for an entirely new lab

Food Systems and Policy Associate, WPM Consulting, LLC, Boulder, Colorado
2010-2013

Designed and developed community-based research projects, including data collection, analysis and reporting for rural, suburban, and urban communities including metro Denver
Provided content knowledge, research support, and communication management for a 13-member, governor-appointed state food policy council and its three subcommittees
Facilitated partnerships with state departments, state and regional associations, city governments, businesses, universities, and national organizations
Planned and executed public and private events for 10-100 attendees
Managed project contracts, timelines, and budgets during CEO's maternity leave
Supervised 5 policy interns and their projects

Co-Director and Co-Founder, The Growing Project, Fort Collins, Colorado
2008-2012

Supervised 3 project leaders, several interns, and 150 volunteers for a small, food-based nonprofit
Arranged agricultural education opportunities and workshops
Managed strategic, financial, and business planning
Facilitated stakeholder engagement and donor relationships

Graduate Assistant for Dr. Dawn Thilmany, Colorado State University, Fort Collins, Colorado
2008-2010

Evaluated effectiveness of outreach efforts and provided economic impact assessment for a "buy local" campaign
Contributed to the development of a web-based small farmers production and budget forecasting tool
Designed and managed direct market price reporting project with Colorado Farmers' Market Association and Colorado State University-Extension
Proposed business development curricula for small-scale agricultural producers under a three-year NIFA-funded Beginning Farmer Rancher Development Program Grant
Researched and investigated cost-effective marketing strategies targeted towards small agribusinesses and agritourism operations
Assisted with research-oriented grant writing efforts

VOLUNTEER EXPERIENCES

Local Food Summit Steering Committee, Slow Food Huron Valley
2014-present

Strategic Planning and Organizational Development, New Connecticut Farmers Alliance
2013

Policy Representative, Northeast Organic Farming Association of Rhode Island
2013

Network Development Team, Connecticut Food Systems Alliance
2013

Representative, Fort Collins Built Environment Working Group
2011-2012

Food Systems and Nutrition Chair, Colorado Built Environment Strategic Collaborative
2011-2012

Grants Evaluator, LiveWell Colorado
2011

Garden Manager, La Hesperia Biological Station, Esperie, Ecuador
2007

Teacher, Bruce Peru, Lima, Peru
2006

PUBLICATIONS

Refereed Journal Articles

Thilmany, D., M. Sullins, **M. Phillips**, and A. Gunter. 2011. *Cost Effective Promotion for Local Foods and Direct Markets: Evaluation of Colorado's Technical Assistance for Local Food Supply Chains*. Journal of Agribusiness. Spring 2011. 29: 23-40.

Phillips, M., D. Thilmany-McFadden, and M. Sullins. 2010. *How Effective is Social Networking for Direct Marketers?* Journal of Food Distribution Research. 41(1).

Client Publications

Thilmany McFadden, D., A. Bauman, R. Hill, B. Jablonski, S. Deller, A. Morales, K. Meter, **M.P. Goldenberg**, D. Swenson, D. Tropp, T. Schmit, D. Conner, and D. Hughes. 2015. *Economic Impacts of Local and Regional Food Systems*. USDA Agricultural Marketing Service: Washington D.C. Preprint.

Lynch, J., K. Meter, G. Robles-Schrader, **M.P. Goldenberg**, E. Bassler, S. Chusid, and C. Jansen Austin. 2015. *Exploring Economic and Health Impacts of Local Food Procurement*. Illinois Public Health Institute: Chicago, IL.

Goldenberg, M.P. and V. Zilke. 2015. *Ypsilanti Farmers MarketHub: Planning for Micro-Distribution of Local Food to Increase Food Access*. Growing Hope: Ypsilanti, MI.

Snyder, B., L. Smith, K. Meter, **M.P. Goldenberg**, S. Miller, and R. Amsterdam. 2014. *The Real Deal: How Do We Define Local in a Meaningful and Measurable Way?* Pennsylvania Association for Sustainable Agriculture: Millheim, PA.

Meter, K. and **M.P. Goldenberg**. 2014. *Finding Food in Alaska*. Alaska Food Policy Council. Crossroads Resource Center: Minneapolis, MN.

Meter, K. and **M.P. Goldenberg**. 2013. *An Overview of Mississippi's Farm and Food Economy*. Mississippi Food Policy Council and Winrock International. Crossroads Resource Center: Minneapolis, MN.

Meter, K. and **M.P. Goldenberg**. 2013. *Making Small Farms into Big Business*. South Carolina Departments of Agriculture and Commerce. Crossroads Resource Center: Minneapolis, MN.

Moschetti, W.P. and **M. Phillips**. 2013. *Montezuma County's Food System Assessment: Consumers' Perspectives*. Montezuma County's Food System Assessment. WPM Consulting, LLC: Boulder, CO.

Moschetti, W.P. and **M. Phillips**. 2013. *Understanding the Food Environment, Policies, and Programs that Affect Healthy Food Access*. Northwest Colorado Community Food Assessment. WPM Consulting, LLC: Boulder, CO.

Moschetti, W.P. and **M. Phillips**. 2012. *Finding Money for Food and Agriculture Projects and Leaders in Colorado: A Feasibility Study*. Rocky Mountain Farmers' Union. WPM Consulting, LLC: Boulder, CO.

Moschetti, W.P. and **M. Phillips**. 2012. *Understanding Access to Healthy Foods for Food Insecure Populations in Chaffee County*. Chaffee County Food Assessment. WPM Consulting, LLC: Boulder, CO.

Sullins, M., M. Sloan, **M. Phillips**, and D. Thilmany. 2010. *Food Security and Access in Northern Colorado*. Northern Colorado Food Assessment. Colorado State University: Fort Collins, CO.

Powell, S., **M. Phillips**, and D. Thilmany. 2010. *A Closer Look at Farm Operators*. Northern Colorado Food Assessment. Colorado State University: Fort Collins, CO.

Web Publications

Phillips, M., D. Thilmany-McFadden. 2010. *Selling Local- Campaigns to Encourage Local Consumerism*. Economic Development Report 10-02, Colorado State University Extension, Department of Agricultural and Resource Economics, Fort Collins, CO.

Phillips, M., D. Thilmany-McFadden, and M. Sullins. 2010. *Possible Roles For Social Networking in Agritourism Development*. Agricultural Marketing Report 10-01, Colorado State University Extension, Department of Agricultural and Resource Economics, Fort Collins, CO.

Phillips, M., D. Thilmany McFadden, and M. Sullins. 2009. *Social Networking and Marketing for Colorado's Agricultural Producers*. Agricultural Marketing Report 09-05, Colorado State University Extension, Department of Agricultural and Resource Economics, Fort Collins, CO.

PRESENTATIONS

Invited Presentations

Phillips, M., W.P. Moschetti, and D. Thilmany-McFadden. *Food Environments and Access Issues in Colorado: A Case for Rethinking Food Deserts and How to Address Them*. Colorado Department of Health and Environment. Denver, CO, December 12th, 2011.

Phillips, M., D. Thilmany-McFadden, and M. Sullins. *Effectiveness of Social Networking for Direct Marketers*. Strategic Marketing Conference. Cornell University. Hyde Park, NY, November 1st, 2010.

Additional Presentations

Goldenberg, M.P. and V. Zilke. *Charming Consumers with the Perfect Message*. Local Food Summit. Ann Arbor, MI, February 15, 2015.

Goldenberg, M.P., K. Meter, and E. Kahler. *Systemic investments in local food systems at the state level*. Agriculture, Food, and Human Values Association Conference. Burlington, VT, June 20, 2014.

Phillips, M., W.P. Moschetti, M.T. Houghton, G. Nurse, and D. Thilmany-McFadden. *Community Food Assessments and Healthy Food Access Beyond Urban Centers*. Community Food Security Coalition Conference. Oakland, CA, November 7th, 2011.

Phillips, M.E., W.P. Moschetti, M.T. Houghton, G. Nurse, and D. Thilmany-McFadden. *Food Access Issues on the Suburban/Urban Interface- A Case for Rethinking Food Deserts and How to Address Them*. Public Health in the Rockies. Steamboat, CO, September 23rd, 2011.

Thilmany, D., M. Sullins, **M. Phillips**, and A. Gunter. *Cost Effective Promotion for Local Foods and Direct Markets: Evaluation of Colorado's Technical Assistance for Local Food Supply Chains*. Western Education and Research Activities Conference Presentation. Las Vegas, NV, June, 2011.

Phillips, M., D. Thilmany McFadden, and H. Cutler. *Applications and Impacts of Regional Import Substitution Ideals*. North American Regional Science Conference. Denver, CO, November 13th, 2010.

Thilmany McFadden, D. *Public Health and Food Security in the Northern Colorado Region*. Poster session at the Northern Colorado Food System Assessment Open House. September, 2010. (with Livewell Colorado personnel, Martha Sullins, **Megan Phillips**, Sarah Powell and Melinda Sloan).

Thilmany McFadden, D. *Farm Production and Farmer Demographics in the Northern Colorado Region*. Poster session at the Northern Colorado Food System Assessment Open House. August 2010. (with Sarah Powell, **Megan Phillips** and Linda Hoffman).

Phillips, M. and D. Moxon. *Locavore Demand: A Consumer Choice Model for Local Beers*. Graduate Research Symposium. Colorado State University. Fort Collins, CO, February 5th, 2010.

Phillips, M., Thilmany, D., and M. Sullins. *How Effective is Social Networking for Direct Marketers?* Food Distribution Research Conference. Broomfield, CO. November 3rd, 2009.

Thilmany McFadden, D., M. Sullins, and **M. Phillips**. *Mitigating Risk in Agritourism Enterprises*. Risk Management Education Conference. Reno, NV. April, 2009.

Thilmany McFadden, D., M. Sullins and **M. Phillips**. *Cost Effective Marketing Plans and Resources*. Colorado Department of Agriculture Marketing your Food Product Workshop. Aurora, CO. April, 2009.

Thilmany McFadden, D., **M. Phillips**, and M. Sullins. *Branding Your Product & Strategic Positioning: Creating an Image for Your Operation*. Cortez Agritourism Workshop. Cortez, CO. January, 2009.

Thilmany McFadden, D., **M. Phillips**, and M. Sullins. *Branding Your Product & Strategic Positioning: Creating an Image for Your Operation*. Byers Agritourism Conference. January, 2009.



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: July 10, 2017

Subject: Executive Session

Information: Discussion regarding economic development, pursuant to 1 M.R.S.A. Section 405(6) (C).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: July 10, 2017

Order: 56-07102017

Author: Phillip L. Crowell, Jr., Chief of Police

Subject: Confirm Chief Crowell's appointment of John W. Peterson as a Constable with firearm for the Auburn Police Department.

Information: The Auburn Police Department requests City Council appointment of John W. Peterson as a Constable with a firearm for the City of Auburn.

Advantages:

Disadvantages:

City Budgetary Impacts: n/a

Staff Recommended Action: Motion to confirm Chief Crowell's appointment of John W. Peterson as a Constable with a firearm for the Auburn Police Department.

Previous Meetings and History:

Attachments:

- Memo from the Chief.



Auburn Police Department

Phillip L. Crowell, Jr. | Chief of Police
Jason D. Moen | Deputy Chief of Police
www.AuburnPD.com | 207.333.6650
60 Court Street | Auburn, Maine 04210

MEMORANDUM

Date: June 30, 2017
To: Honorable Mayor Jonathan Labonte and Members of the City Council
From: Phillip L. Crowell, Jr., Chief of Police

RE: CONSTABLE

We request that the following named individual be named as a Constable for the Auburn Police Department:

John W. Peterson with Firearm New Hire Police Officer

James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 56-07102017

Ordered, that the City Council hereby names John W. Peterson as a Constable with a firearm for the Auburn Police Department.

IN COUNCIL REGULAR MEETING JUNE 19, 2017 VOL. 35 PAGE 45

Mayor LaBonté called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall. All Councilors were present.

1. **Order 48-06192017***
Moving the date of the first regular City Council meeting for the month of July from July 3, 2017 to July 10, 2017 due to the fourth of July holiday.
2. **Order 49-06192017***
Approving the property tax abatement at 78 Beaver Road.
3. **Order 50-06192017***
Confirming the City Manager's appointment of Denise Clavette as Assistant City Manager.

Motion was made by Councilor Titus and seconded by Councilor Walker for passage.

Passage 7-0.

II. Minutes - June 5, 2017 Regular Council Meeting

Motion was made by Councilor Walker and seconded by Councilor Titus to approve the minutes of the June 5, 2017 Council meeting. Passage 5-0-2 (Councilors Young and Lee abstained).

III. Communications, Presentations and Recognitions

City Manager Peter Crichton introduced the new Assistant City Manager, Denise Clavette.

- IV. **Open Session** – Dan Herrick, Hatch Road, asked who do constituents have to go to for answers to questions they may have. Four questions he would like answers to are in relation to EMS. They are:

1. What is the gross billing revenue?
2. What is the charge off amount?
3. What are the net receivable amounts?
4. How much debt has been written off?

V. Unfinished Business

1. **Order 45-06052017**
Authorizing the Finance Director to execute the issuance of general obligation bonds and a tax levy therefore. Second reading.

Motion was made by Councilor Titus and seconded by Councilor Burns for passage.

Public comment – no one from the public spoke.

Passage 5-2 (Councilors Stone and Walker opposed). A roll call vote was taken.

2. Order 46-06052017

Reallocating Unspent Proceeds from the City's General Obligation Bonds. Second reading.

Motion was made by Councilor Burns and seconded by Councilor Titus for passage.

Public comment – no one from the public spoke.

Passage 7-0.

3. Resolve 03-06052017

Adopting the Appropriations Resolve for Fiscal Year 2018. Second reading.

Motion was made by Councilor Burns and seconded by Councilor Pross for passage.

Public comment – no one from the public spoke.

Motion was made by Councilor Walker and seconded by Councilor Stone amend the budget by funding the three EMS positions (\$170,000) out of the EMS revenue account, which would not change the bottom line. Passage 6-1 (Councilor Young opposed).

Motion was made by Councilor Titus and seconded by Councilor Young to reduce the expenditures of the Fire Department budget by \$170,000. Motion failed 2-5 (Councilors Pross, Stone, Lee, Walker, and Burns opposed).

Passage of Resolve 03-06052017 as amended 5-2 (Councilors Young and Titus opposed).

4. Ordinance 06-06052017

Adopting the AG text amendment for sales, service complimentary to outdoor recreation. Second reading.

Motion was made by Councilor Burns and seconded by Councilor Titus for passage.

Public comment – Joe Gray, Sopers Mill Road asked why the proposed amendment included limited the new use to properties that had been used for agriculture or outdoor recreation for over 5 years – why 5 years. Eric Cousens addressed the question.

Passage 7-0. A roll call vote was taken.

VI. New Business

5. Order 51-06192017

Approving the request from Saint Dominic Academy to waive the \$100.00 business license fee for their 2017 Holiday Festival that is scheduled for November 4th, 2017.

Motion was made by Councilor Pross and seconded by Councilor Walker for passage.

Passage 7-0.

IN COUNCIL REGULAR MEETING JUNE 19, 2017 VOL. 35 PAGE 47

6. Order 52-06192017

Approving the Mass Gathering Permit for the Liberty Festival to be held July 4, 2017 (rain date July 5, 2017). Public hearing.

Motion was made by Councilor Burns and seconded by Councilor Walker for passage.

Public hearing – no one from the public spoke.

Passage 7-0.

7. Order 53-06192017

Approving the 477 Minot Avenue TIF request. Public hearing.

Motion was made by Councilor Titus and seconded by Councilor Walker for passage.

Public hearing – no one from the public spoke.

Passage 7-0.

8. Order 54-06192017

Adopting the Creative Crosswalks Policy.

Motion was made by Councilor Titus and seconded by Councilor Walker for passage.

Public comment – Larry Pelletier, 129 Second Street stated that he likes this concept but would like there to be a commitment to maintain the crosswalks so they don't begin to look like street graffiti.

Passage 6-1 (Councilor Stone opposed).

9. Order 55-06192017

Funding the New Auburn Village Improvement.

Motion was made by Councilor Burns and seconded by Councilor Walker for passage.

Public comment – no one from the public spoke.

Passage 6-0-1 (Councilor Pross abstained).

VII. Reports

Mayor LaBonté – reported on the Build Maine conference and thanked Brian Soucy who helped to set up for the recording and thanked all who attended and were involved. He thanked Councilor Burns, Councilor Pross, and Councilor Lee for showing up and taking part of the Pride festival. He reported on the Fit Fest, and thanked Councilors Pross and Lee for their involvement. He also commented on the Auburn Public Library auction and thanked community businesses for their donations and to those who bid on those items. He also

IN COUNCIL REGULAR MEETING JUNE 19, 2017 VOL. 35 PAGE 48

reported that on Wednesday shortly after 5PM behind Festival Plaza there will be a guided paddling tour on the Androscoggin.

Councilor Young – reported that he spent last week in Birmingham, Alabama for the National Senior Games.

Councilor Pross – reported that he attended Build Maine conference and the Business to Business (B2B) trade show last week. He also reminded everyone of the upcoming Androscoggin Land Trusts Boats and Brews River Race.

Councilor Stone – reported that the Park Avenue and Hampshire Street projects are well under way. He also commented that he wants to be sure that people watching understand the impact on their property taxes with various cost drivers of the City and he went over the numbers for people in attendance and the viewers at home.

Councilor Titus – reported on Sunderland Neighborhood Watch Group, and the Water and Sewer Boards that he sits on. He also asked about the marijuana grow operations and regulations and what kind of progress is being made.

Councilor Lee – commented that he was appreciative of the Clerk and election staff for their efforts on Election Day noting that he was disappointed on the low voter turnout.

Councilor Walker – announced that the Neighborhood Watch meeting will be held on the 22nd of this month, the United New Auburn Association will meet next Tuesday at Rolly's Diner, and tomorrow night at CMCC a meeting will be held at 5:30 PM. It is sponsored by the Chamber of Commerce and is regarding the possible merger of the two cities (Auburn and Lewiston) and he encouraged the public to please attend the meeting whether they are for or against the merger.

Councilor Burns – thanked those who attended the LA Pride Festival and those who helped to organize that. He also thanked the Clerk's staff for another smoothly run election adding that he too was disappointed in the low voter turnout. He went on to report that the Appointment Committee met earlier tonight and the recommendations will be before the full Council at the next meeting (July 10th). The next Appointment Committee meeting will be held on 8/21/2017. Lastly, he reported on the ELHS Building Committee meeting that was held last week.

City Manager Report – he mentioned that he met with Sid Hazelton, Superintendent of the Auburn Water and Sewer District, today to continue their ongoing dialogue and they are keeping the communication lines open. He reported on the Marijuana issues noting that Acting Assistant City Manager, John Bubier, has been working on that issue. Updates will be provided in the near future. He thanked the Clerk staff and election workers for their efforts with the election. He thanked Jill Eastman, John Bubier, and Department Directors for all of the work on the budget. He talked about sports tourism, and staff is working on a marketing plan. He also commented on a new initiative which is a monthly initiative report and he thanked staff and Executive Assistant Karen Veilleux for putting the finishing touches on it.

Finance Director, Jill Eastman – May 2017 Monthly Finance Report

IN COUNCIL REGULAR MEETING JUNE 19, 2017 VOL. 35 PAGE 49

Motion was made by Councilor Burns and seconded by Councilor Walker to accept and place on file the May 2017 Finance Report. Passage 7-0.

- VIII. Open Session** – Larry Pelletier, 129 Second Street, commented on the homelessness situation adding that we need to put a community wide effort along with Lewiston to try to reduce or eliminate homelessness.

Mamie Ney – Director of the Auburn Public Library reported that they just wrapped up third annual online auction. She also announced that they will be holding a book sale at the Library on Friday (from 4-6PM) and Saturday (from 9AM to 1PM) of this week.

IX. Adjournment

Motion was made by Councilor Stone and seconded by Councilor Titus to adjourn. Passage 7-0, time 8:40 PM.

A True Copy.

ATTEST *Susan Clements Dallaire*
Susan Clements-Dallaire, City Clerk



PROCLAMATION FOR SUMMER LEARNING DAY

Whereas: Summer Learning Day is a day to reflect on the importance of keeping youth learning, safe, and healthy every summer, ensuring they return to school in the fall ready to succeed in the year ahead; and

Whereas: Summer learning loss is a significant contributor to the achievement gap — a gap which remains constant during the nine months of the school year but widens during the summer months; and

Whereas: Summer learning programs are proven to maintain and advance students' academic and social growth, keep children safe and healthy during the summer, and send young people back to school ready to learn. Additionally, summer youth employment programs engage older youth in meaningful activities that allow them to explore careers of interest, take on new responsibilities, contribute to their community, and earn money for the future; and

Whereas: A wide array of public agencies, community-based organizations, schools, libraries, museums, recreation centers, camps, and businesses in our community contribute to the well-being of youth through summer programming; and

Whereas: Summer learning is a critical component of our collective effort to ensure all students graduate from high school prepared for college, careers, and life;

Now, therefore, I, Jonathan P. LaBonté, do hereby proclaim July 13, 2017, as SUMMER LEARNING DAY in Auburn, Maine, and do commend this observance to all of our citizens.

Jonathan P. LaBonté
Mayor of Auburn, Maine
July 10, 2017



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: July 10, 2017

Author: Sue Clements-Dallaire, City Clerk

Subject: Board and Committee Appointments

The Appointment Committee met on June 19, 2017 to review applications and make their nominations for boards and committees of the City as follows:

Linda Wooten - Auburn-Lewiston Advisory Cable TV Committee, term expiration 6/01/2019.
Rhyanna Larose – Community Forest Board, term expiration 10/01/2017.
David Das and Jeremiah Bartlett – Complete Streets Committee, term expiration 1/01/2020.
Dana Staples – Complete Streets Committee, term expiration 1/01/2019.
Larry Pelletier – Complete Streets Committee, term expiration 1/01/2018.
Jennifer Kimble - Auburn Housing Authority, term expiration 10/01/2021.
Benjamin Low and Johnna Flood – Conservation Commission, term expiration 6/01/2019.
Rhyanna Larose – Conservation Commission, term expiration 6/01/2018.
Chad Roberts – Lewiston Auburn Transit Committee, term expiration 7/01/2020.

Council may enter into executive session pursuant to 1 MRSA Sec. 406(6)(A) to review applications or for further discussion before making appointments.

Advantages: Fills the vacant positions.

Disadvantages: No apparent disadvantages.

City Budgetary Impacts: None

Staff Recommended Action: Consider appointing members as nominated to fill the vacancies.

Previous Meetings and History: The Appointment Committee met on June 19, 2017 to make their nominations.

Attachments:

List of nominees
List of vacancies
Applications



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 01/13/2017

Last name: Kimble First name: Jennifer Middle initial: N.

Residence address: 63 Olive Street Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 2077832420 Work phone: 2076624895 Cell phone: 2078072035

Email address: jennyberg@hotmail.com

Current occupation: Interim Director of MMC Department of Vocational Services

Previous occupation (if retired or no longer working): n/a

Educational and/or experience (or attach your resume): see attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I will bring an informed perspective from many different roles. I lived in an AHA project from elementary school until high school, I worked for a housing authority in Boston for three years, and much of my current role is encouraging low-income individuals to advance economically.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). See above. I think I could bring a valued perspective and I'm looking for a way to make a positive contribution for my City, my community, and specifically lower-income individuals and families.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No.
But I do chair a state-level committee and sit on a national board, see resume.

Dates served (if known)? n/a

Have you previously served on a City or Community Board or Committee? If so, which one(s)?
n/a

Dates served (if known)? n/a

How did you learn of this vacancy? Facebook post by Tizz Crowley

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature:  Date: 1/13/2017

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

JAN 17 2016	FOR OFFICE USE ONLY	<i>contacted on 5/9/17 still interested in serving.</i>
DATE APPLICATION RECEIVED: _____		
APPOINTMENT DATE: _____		
TERM EXPIRATION DATE: _____		
OATH DATE: _____		

EDUCATION

Boston University Sargent College of Health and Rehabilitation Sciences

Degree:	Master of Science, 1998	Degree:	Bachelor of Science, 1996
Major:	Rehabilitation Counseling	Major:	Rehabilitation and Human Services
Specialization:	Psychiatric Rehabilitation		

EMPLOYMENT

July 2003 – Present - Operations Manager

Maine Medical Center – Department of Vocational Services, Portland, ME

Management of DVS operations, including supervision of Maine's Work Incentives Planning and Assistance Program, which provides work incentives counseling to individuals receiving disability payments from Social Security. Provide support and guidance, in conjunction with department Director, to two other statewide initiatives funded by the Maine Department of Health and Human Services Office for Family Independence, and the Maine Department of Health and Human Services Office of Substance Abuse and Mental Health Services/Maine Department of Labor Bureau of Rehabilitation Services. Monitor budget and contract activities for DVS operations including current and future grants. Coordination of strategic planning, quality assurance and program development efforts with management team and DVS staff.

December 2002 – July 2003 - Employment Specialist IV

Maine Medical Center - Department of Vocational Services, Portland, ME

Worked with individuals with psychiatric disabilities on planning, pursuing and achieving their vocational goals – this included career and educational exploration, job search, placement, and support. Participated as member of two outpatient psychiatric treatment teams. Researched community resources and referred clients to appropriate services. Established connections with funding agencies and other providers.

August 1999 – December 2002 - Self-Sufficiency Programs Manager

Metropolitan Boston Housing Partnership, Inc., Boston, MA

Managed and enhanced MBHP's HUD Family Self-Sufficiency Program across the metropolitan Boston area. Implemented and managed the Massachusetts Department of Housing and Community Development's largest Welfare-to-Work housing voucher program. Supervised six case managers. Developed policy and procedure for both programs in consultation with staff and supervisors. Monitored FSS participants' escrow account credits and withdrawals, conducting an annual activity audit. Collaborated with Rental Assistance team to increase participation in the FSS program and improve timing of enrollment.

January 1998 – August 1999 - Assistant Program Coordinator/Job Developer

Career Advancement Resources (CAR), Center House, Inc., Boston, MA

Provided support and job development services to Supported Education and Employment (SEE) program funded by the Massachusetts Department of Mental Health (DMH). Established relationships with business community, met or exceeded monthly placement goals, negotiated employment supports, developed marketing strategies for job placement, maintained database of business contacts, and successfully matched client skills with employer needs. Supervised employment/education specialist. Created tracking system for placement and retention data.

January 1997 – January 1998 - Employment and Education Specialist CAR, Center House, Inc., Boston, MA

Provided vocational counseling, planning, and career education to individuals with psychiatric disabilities who were homeless or at risk of homelessness and referred by a Massachusetts Department of Mental Health hospital, shelter, therapist, or case manager. Collaborated with DMH and shelter staff, attended client team

meetings, worked as part of an Employment/Education team to assist clients to achieve their job and school goals. Researched community resources and referred clients to appropriate services, including skills training programs and colleges.

May 1996 – January 1997 - Clubhouse Worker *Center Club, Center House, Inc., Boston, MA*

Worked side by side with members in the Kitchen Unit of Center Club, an International Center for Clubhouse Development certified clubhouse. Assisted individuals to learn foodservice and customer service skills in the unit; assisted individuals in finding supported or independent employment. Facilitated social activities, discussion groups, and outings.

September 1995 – May 1996 CEP Teacher Assistant *Boston University Center for Psychiatric Rehabilitation*

Provided in- and out-of-classroom assistance to Career Education Program students. The CEP was a psychiatric vocational rehabilitation curriculum implemented to help individuals to clarify vocational values and interests, establish meaningful vocational goals, and develop skills and identify supports to succeed in the work or school environment. Provided job development and job coaching to students at the close of class. Facilitated social activities and discussions.

Summers 1994 & 1995 - Substitute Activity Supervisor *Tri-County Mental Health Services, Lewiston ME*

Provided direct support and/or job coaching to individuals with developmental disabilities in day program and employment settings. Provided relief coverage; assisted individuals at all levels of functioning to achieve habilitation and job goals.

PROFESSIONAL MEMBERSHIPS/ORGANIZATIONS

National Association of Benefits and Work Incentive Specialists (NABWIS)

Member, 2007 – 2013; Region 1 Board Member, 2013 – present

Employment Promotion Collaborative (formerly the Maine State Rehabilitation Council's Mental Health Subcommittee)

Member, 2010 - present

Maine State Workforce Board's Commission on Disability and Employment

Member representing MMC Department of Vocational Services, 2006 – 2014; Chair, 2014 – present

Commission on Rehabilitation Counselor Certification

Certified Rehabilitation Counselor (#00016534), 1998 – present

University of Maine Center for Community Inclusion & Disability Studies

Maine Employment Curriculum Instructor, 2003 – 2010



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 1/2/17

Last name: Robert First name: Cheryl Middle initial: A

Residence address: 27 Laurel Avenue Ward: 4

City: Auburn State: Maine Zip code: 04210

Home phone: 207-754-4602 Work phone: 207-345-3133 Cell phone: 207-754-4602

Email address: RobertApartmentsmaine@aol.com

Current occupation: Property Manager for Normand and Caren Robert

Previous occupation (if retired or no longer working): Special Education Teacher

Educational and/or experience (or attach your resume): I ran a few committees while teaching for Lewiston Public Schools

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input checked="" type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input checked="" type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I have been in the apartment building management business since I was 15 yrs old and am currently managing 19 buildings in the LA area. I want to expand my knowledge

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I want to help provide safe housing to the residences of Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? no

Dates served (if known)? n/a

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

n/a

Dates served (if known)? n/a

How did you learn of this vacancy? Facebook New Auburn Neighborhood Page

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Cheryl [Signature] Date: 1/2/16

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>2/10/2017</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

wants to keep 5-10-17 application in for consideration

James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 57-07102017

ORDERED, that the City Council hereby appoints the following board and committee member(s) as nominated by the Appointment Committee on 06/09/2017;

Board or Committee	Term Exp. Date	Name
Auburn Housing Authority	10/01/2021	Jennifer Kimble (New Appointment)

Susan Clements-Dallaire

From: LM Wooten [lmwooten@outlook.com]
Sent: Tuesday, June 06, 2017 9:10 PM
To: Susan Clements-Dallaire
Subject: LA Cable Advisory Committee application

Hello Susan, apparently the vacancy that I was awarded on this committee expired after only 2 months. I was urged to reapply for a committee position. Do I need to complete another application or can I use the prior application to restore my membership on the committee?

Regards,

Linda Wooten
376-7978

L.M. Wooten

CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 1-27-17

Last name: Wooten First name: Linda Middle initial: M

Residence address: 33 Holly St. Ward: 2

City: Auburn State: _____ Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 376-7978

Email address: LMWOOTEN@outlook.com

Current occupation: Customer Service, Landlord

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Associate Human Svc

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input checked="" type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committ |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or reappointment or desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). develop programming for

Job Development to better our community

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). highlight and empower Job opportunities to help our

citizens gain and maintain employment. To strengthen our economy.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? N/A

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

NO

Dates served (if known)? N/A

How did you learn of this vacancy? EMAIL

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 1-27-17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210

207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 1/31/17
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 58-07102017

ORDERED, that the City Council hereby appoints the following board and committee members as nominated by the Appointment Committee on 06/19/2017;

Board or Committee	Term Exp. Date	Name
Auburn-Lewiston Advisory Cable TV Committee	06/01/2019	Linda Wooten (re-appointment)



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 6/6/17

Last name: Das First name: David Middle initial: H.

Residence address: 104 Fourth Street Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 782-3101 Work phone: 786-6223 Cell phone: _____

Email address: ddas@bates.edu

Current occupation: College Administrator

Previous occupation (if retired or no longer working): NA

Educational and/or experience (or attach your resume): _____

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |
| | <input checked="" type="checkbox"/> Complete Streets Committee |

Is this application for a ___ new appointment or X reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Currently on Bike-Ped Committee. Looking to continue on the newly authorized Complete Streets Ctee

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). To continue the good work that has already been done; to continue to raise awareness of the need for a coherent policy addressing the needs of pedestrians, cyclists, and motorists.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Bike-Ped Ctee

Dates served (if known)? 1/16-present

Have you previously served on a City or Community Board or Committee? If so, which one(s)? Auburn School Committee

Dates served (if known)? 12/02-6/11

How did you learn of this vacancy? _____

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: David H. Das Date: 6/6/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u> 6-6-17 </u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 6/6/17
Last name: Bartlett First name: Jeremiah Middle initial: J.
Residence address: 107 Stepley St. Ward: 2
City: Auburn State: ME Zip code: 04210
Home phone: 783-1148 Work phone: 874-8891 Cell phone: 632-1065
Email address: jeremiahbartlett@gmail.com
Current occupation: Transportation Engineer - City of Portland
Previous occupation (if retired or no longer working): N/A
Educational and/or experience (or attach your resume): 20 years in transportation engineering. BS in Civil E. from Northeastern U.

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |
| | <input checked="" type="checkbox"/> Complete Streets Committee |

Is this application for a ___ new appointment or reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I wish to continue my work with this committee to bring my expertise and my passion for community to city infrastructure and planning projects.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to continue providing input on projects and plans and hope to help with future outcomes, such as sidewalk materials or lighting districts through this committee.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? Yes
Complete Streets Committee

Dates served (if known)? Inception of Bike-Ped Committee (~2011) to present

Have you previously served on a City or Community Board or Committee? If so, which one(s)?
see above

Dates served (if known)? _____

How did you learn of this vacancy? N/A

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: [Signature] Date: 6/6/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>6-6-17</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 6/6/17

Last name: PELLETIER First name: LAWRENCE Middle initial: B

Residence address: 129 Second Ward: 5

City: AUBURN State: MAINE Zip code: 04210

Home phone: _____ Work phone: _____ Cell phone: 319-3018

Email address: concernedcitizen129@gmail.com

Current occupation: Semi retired

Previous occupation (if retired or no longer working): Maine Oxy

Educational and/or experience (or attach your resume): High School Diploma

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

~~Safe Streets Committee~~
Complete

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I am an avid walker and am aware of the many challenges of being a pedestrian in LA

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

Add some insight and perspective by sharing my experiences on our streets.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

*Board of assessing appeal - Parks & Rec Sub-Committee
Citizens Advisory Committee - Schools Curriculum Committee*

Dates served (if known)?

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

School Committee 2 1/2 terms

Dates served (if known)?

How did you learn of this vacancy? *Councilman Walker*

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: *Jerry Pettit* Date: *6/6/17*

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: *6-6-17*
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 6/7/17

Last name: Low First name: BENJAMIN Middle initial: S.

Residence address: 243 LAKE ST. Ward: 2

City: AUBURN State: ME Zip code: 04210

Home phone: 207-347-9920 Work phone: same Cell phone: same

Email address: lowbenjamin@mac.com

Current occupation: Brewer

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): resume attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

✓ Complete Streets Committee

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I'm very interested in transportation issues - my wife and I share a car, and I walk almost everywhere locally. Also, as a future business owner, I care about the livability and accessibility of our community.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I would like to see Auburn become more accessible and friendly for non-motorized transportation, while keeping vehicle traffic moving. As a committed pedestrian and a business owner, I'd like to be a voice for both of these groups.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No, but I have also applied for the Conservation Commission.

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? No.

Dates served (if known)? _____

How did you learn of this vacancy? City Website

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I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Benji A. Cow Date: 6/7/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u>JUN 07 2017</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Benjamin Low

243 Lake St. Auburn, ME 04210 USA
T +1-207-347-9920 lowbenjamin@mac.com

WORK EXPERIENCE

Founder, Owner, and Brewer at No Step Back Brewing Co., Auburn, ME — 2017-present

- * A small microbrewery and tasting room in Auburn, anticipated to open in 2018

Director of Brewing Operations, Baxter Brewing Company, Lewiston, ME — 2011-2017

- * Responsible for all aspects of beer production and packaging for a rapidly growing craft brewery with a 30 bbl brewhouse.
- * Work brewing and cellar shifts as often as the schedule allows.
- * Planned and managed expansion of cellar and packaging (cans and kegs) capacity from 8,000 bbl annually to 35,000 bbl, including many improvements to systems such as wastewater management, steam production, electrical supply, floors, chemical handling, safety, etc.
- * Supervise staff of 24 brewers, cellarmen, packagers, maintenance, taproom, and warehouse staff, including hiring and firing, staff training and development, safety, team-building.
- * Write and implement standard operating procedures for all areas of production, inventory control and management, safety, and quality control.
- * Responsible for all planning and scheduling of production and labor to maintain proper inventory levels of finished beer.
- * Responsible for procurement and inventory management of all raw materials for brewing, as well as cans, kegs, and other packaging materials.
- * Oversaw acquisition and implementation of OrchestratedBeer brewery management software.
- * Growing knowledge of and involvement in financial operations of the company, including budgeting, accounts payable and receivable, cash flow, and reporting of profit & loss and balance sheet.
- * Continuous development of new recipes for year-round, rotating seasonal, and limited release beers.
- * Successful development of beers in traditional styles as well as beers using unusual and local ingredients (winner of silver medal at the 2015 Great American Beer Festival for Window Seat Coconut Almond Porter).
- * Maintain consistency of existing beers through laboratory quality control/quality assurance program, establishing and administering sensory analysis program.
- * Sales support at a variety of events, and responsibility for sales in one territory of New York City.

Brewer, Gritty McDuff's, Portland, ME — 2007-2010

- * Responsible for production of all beer for a 7 bbl brewpub.
- * Oversaw scheduling and brewing of 8 beers on tap.
- * Began regular recipe development and brewing of "brewer's choice" beers.
- * Responsible for inventory and ordering of all brewery supplies.
- * Planned and implemented staff beer training.
- * Attended and spoke at special events, including festivals and beer dinners.

Visiting Lecturer in Classics, Wheaton College, Norton, MA — 2006-2007

- * Taught classes in Roman Civilization and Latin.

Proctor, Classics Department, Brown University, Providence, RI – 2006

* Responsible for design and maintenance of department website.

Teaching Fellow, Brown University, Providence, RI – 2001-2006

* Taught courses in Ancient Greek and Latin and in Roman and Greek civilization and history, and assisted faculty in teaching several other courses in the same areas.

Editorial Intern, Classical Philology, University of Chicago, Chicago, IL – 1998-2000

Assistant Editor, American Bicyclist, Northbrook, IL – 1995-1998

Night and Weekend Supervisor, Marriott Food Services, Amherst, MA – 1992-1995

EDUCATION

American Brewers Guild, Salisbury, VT – Diploma, Intensive Brewing Science and Engineering/Craft Brewer Apprenticeship, 2007

Brown University, Providence, RI – PhD Program in Classics, ABD, 2000-2007

University of Chicago, Chicago, IL – BA, Classical Studies, with honors, 1997-2000

Hampshire College, Amherst, MA – 1991-1993

SKILLS & INTERESTS

- * Computer proficiency on Windows and Apple platforms, and on the Microsoft Office and iWork application suites; working knowledge of SAP Business One; also some experience with network administration
- * Languages, in order of proficiency: English (native), Latin (mastery), Ancient Greek (mastery), French (competence in speaking & comprehension, writing, and reading), German (reading knowledge, basic conversational), Portuguese (basic conversational)
- * Extensive experience in teaching at the college level, in college summer programs for high school students, and in tutoring students of all ages (reviews available upon request)
- * In addition to professional brewing experience, over 10 years of homebrewing experience, including almost all common beer styles, and historical research and reproduction of now-extinct styles
- * Other interests include hiking, birdwatching, amateur astronomy, music, language study, traveling

MEMBERSHIPS

- * National Audubon Society**
- * Maine Audubon Society (Merrymeeting Chapter)**
- * Stanton Bird Club**
- * International Dark Sky Association**
- * Master Brewers Association of the Americas**
- * Brewers Association**
- * Phi Beta Kappa**



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

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Date: 5/9/17

Last name: Staples First name: Dana Middle initial: N

Residence address: 32 Greenfield Drive Ward: 5

City: Auburn State: ME Zip code: 04210

Home phone: 207-240-1671 Work phone: 207-518-4580 Cell phone: 207-240-1671

Email address: dana.staples@gmail.com

Current occupation: Software Conversions Team Lead, Munis

Previous occupation (if retired or no longer working): Software Engineer, Munis

Educational and/or experience (or attach your resume): see attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
- Auburn Housing Authority
- Board of Assessment Review
- CDBG Loan Committee
- Conservation Commission
- Finance Committee
- Parks & Recreation Advisory Board
- Planning Board
- Water District
- Complete Streets Committee**
- Airport Board
- Audit & Procurement Committee
- Cable TV Advisory Board
- Community Forest Board
- Ethics Panel
- L/A Transit Committee
- Poland-Auburn Economic Development Committee
- Sewer District
- Zoning Board of Appeals

Is this application for a __X__ new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed).

I strongly believe that the life of our community's downtown depends strongly on our willingness to adopt complete streets of the surrounding areas, including Court Street. Having recently read Streetfight by Janette Sadik-Khan, former Commissioner of NYC DOT under Michael Bloomberg, as well as Thoughts on Building Strong Towns by Charles Marohn, I feel that I have a cursory understanding of some of the problems that our community face. I would enjoy being a part of the solution to some of those problems.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed).

I would like to see this committee take on the challenge of redesigning Court Street.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)?

Yes

Parks and Recreation Advisory Board (formerly Recreation and Special Events Advisory Board) - 1/14-present

Zoning Board of Appeals – 9/16-present

In the event that the Appointment Committee deems that I am on enough boards, please know that I would willingly give up my membership on any of these boards to serve on the Complete Streets Committee.

Dates served (if known)? Listed above

Have you previously served on a City or Community Board or Committee? If so, which one(s)?
Recreation and Special Events Advisory Board (1/14-9/16)

Dates served (if known)? Listed above

How did you learn of this vacancy? City email

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Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen! I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Dana Staples (electronic signature) Date: 5/9/17

Please submit your application to;

Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: 5-9-17
APPOINTMENT DATE: _____
TERM EXPIRATION DATE: _____
OATH DATE: _____

Dana Staples

32 Greenfield Drive

Auburn, Maine 04210

Phone: (207) 518-4580

Email: dana.staples@gmail.com

EDUCATION

2004-2005 MS Computer Science, **University of Southern Maine**, Portland, ME

- Masters' project in object oriented software design
- Courses in Advanced Java Technology, Web Services, XML, Computer Algorithms, Object Oriented Software Design, Systems Programming, and Computer Networks.

1997-2001 BS Computer Science, **Rensselaer Polytechnic Institute**, Troy, NY Cum Laude

1993-1997 **Edward Little High School**, Auburn, ME graduated 5th out of 325 students

EMPLOYMENT

2016- Conversions Team Lead, **Tyler Technologies**

- Managed a team of five people
- Scheduled work, utilizing assigned resources
- Completed financials conversions to Munis
- Assisted project managers with client questions
- Worked with other teams to ensure open lines of communications

2007-2016 Software Engineer, **Tyler Technologies**

- Developed numerous software enhancements and bug fixes
- Integrated third party systems
- Refactored back end code to allow other Tyler divisions to use a complex system
- Rebranded products to comply with design guidelines
- Stabilized the deployment story for a large software project
- Troubleshot client issues with support and dev ops
- Automated a Visual Studio nightly build

2005-2007 Programmer, **Tyler Technologies**

- Wrote programs for a rewrite of the Utility Billing module
- Created web services for all Utility Billing Self Service programs
- Rewrote Budget Transfer as part of the Mercury project
- Fixed bugs as reported by quality assurance and support

2001-2003 Software Engineer, **Fairchild Semiconductor**

- Created software to automate complex processes
- Maintained an Access database
- Created programs to assist CAD Engineers
- Provided guidance and advice for GUI design to a team of 3 other people

2000 Quality Assurance Summer Intern, **Compaq**

- Quality Assurance testing of the Tru64 UNIX operating system
- Worked in a team to test for reliability and stability of the software

SPECIAL PROJECTS

2015- Team Lead, Maine App Challenge

- Managed a project with a team of 17 people
- Provided direction in marketing to every high school in Maine
- Appeared on WCSH6 morning news
- Spoke at Junior Achievement's Titan Challenge
- Demonstrated MIT App Inventor to webinar attendees
- Created documentation to define the Maine App Challenge

SKILLS

C#, Visual Studio, ASP.NET, SharePoint, MVC, JavaScript, SQL, Java, REST, CSS, HTML

James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 59-07102017

ORDERED, that the City Council hereby appoints the following board and committee members as nominated by the Appointment Committee on 06/19/2017;

Board or Committee	Term Exp. Date	Name
Complete Streets Committee	01/01/2020	David Das
	01/01/2020	Jeremiah Bartlett
	01/01/2019	Dana Staples
	01/01/2018	Larry Pelletier (New Appointments)



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

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Date: 6/7/17
Last name: Low First name: BENJAMIN Middle initial: S.
Residence address: 243 LAKE ST. Ward: 2
City: AUBURN State: ME Zip code: 04210
Home phone: 207.347.9920 Work phone: same Cell phone: same
Email address: lowbenjamin@mac.com
Current occupation: Brewer
Previous occupation (if retired or no longer working): _____
Educational and/or experience (or attach your resume): resume attached

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I spend many hours each week enjoying our community's outdoor opportunities. I would like to see these preserved, while maintaining and improving a business-friendly environment.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). As one who cares deeply about conservation issues, and who is also starting a business here that will be resource-intensive, I'd like to speak for both the environmentalist community and the business community.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No, but I've also applied for the Complete Streets Committee

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

Dates served (if known)? _____

How did you learn of this vacancy? City Website

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Benjamin Law Date: 6/7/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

JUN 07 2017	
<small>FOR OFFICE USE ONLY</small>	
DATE APPLICATION RECEIVED:	_____
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

Benjamin Low

243 Lake St. Auburn, ME 04210 USA
T +1-207-347-9920 lowbenjamin@mac.com

WORK EXPERIENCE

Founder, Owner, and Brewer at No Step Back Brewing Co., Auburn, ME — 2017-present

- * A small microbrewery and tasting room in Auburn, anticipated to open in 2018

Director of Brewing Operations, Baxter Brewing Company, Lewiston, ME — 2011-2017

- * Responsible for all aspects of beer production and packaging for a rapidly growing craft brewery with a 30 bbl brewhouse.
- * Work brewing and cellar shifts as often as the schedule allows.
- * Planned and managed expansion of cellar and packaging (cans and kegs) capacity from 8,000 bbl annually to 35,000 bbl, including many improvements to systems such as wastewater management, steam production, electrical supply, floors, chemical handling, safety, etc.
- * Supervise staff of 24 brewers, cellarmen, packagers, maintenance, taproom, and warehouse staff, including hiring and firing, staff training and development, safety, team-building.
- * Write and implement standard operating procedures for all areas of production, inventory control and management, safety, and quality control.
- * Responsible for all planning and scheduling of production and labor to maintain proper inventory levels of finished beer.
- * Responsible for procurement and inventory management of all raw materials for brewing, as well as cans, kegs, and other packaging materials.
- * Oversaw acquisition and implementation of OrchestratedBeer brewery management software.
- * Growing knowledge of and involvement in financial operations of the company, including budgeting, accounts payable and receivable, cash flow, and reporting of profit & loss and balance sheet.
- * Continuous development of new recipes for year-round, rotating seasonal, and limited release beers.
- * Successful development of beers in traditional styles as well as beers using unusual and local ingredients (winner of silver medal at the 2015 Great American Beer Festival for Window Seat Coconut Almond Porter).
- * Maintain consistency of existing beers through laboratory quality control/quality assurance program, establishing and administering sensory analysis program.
- * Sales support at a variety of events, and responsibility for sales in one territory of New York City.

Brewer, Gritty McDuff's, Portland, ME — 2007-2010

- * Responsible for production of all beer for a 7 bbl brewpub.
- * Oversaw scheduling and brewing of 8 beers on tap.
- * Began regular recipe development and brewing of "brewer's choice" beers.
- * Responsible for inventory and ordering of all brewery supplies.
- * Planned and implemented staff beer training.
- * Attended and spoke at special events, including festivals and beer dinners.

Visiting Lecturer in Classics, Wheaton College, Norton, MA — 2006-2007

- * Taught classes in Roman Civilization and Latin.

Proctor, Classics Department, Brown University, Providence, RI — 2006

* Responsible for design and maintenance of department website.

Teaching Fellow, Brown University, Providence, RI — 2001-2006

* Taught courses in Ancient Greek and Latin and in Roman and Greek civilization and history, and assisted faculty in teaching several other courses in the same areas.

Editorial Intern, Classical Philology, University of Chicago, Chicago, IL — 1998-2000

Assistant Editor, American Bicyclist, Northbrook, IL — 1995-1998

Night and Weekend Supervisor, Marriott Food Services, Amherst, MA — 1992-1995

EDUCATION

American Brewers Guild, Salisbury, VT — Diploma, Intensive Brewing Science and Engineering/Craft Brewer Apprenticeship, 2007

Brown University, Providence, RI — PhD Program in Classics, ABD, 2000-2007

University of Chicago, Chicago, IL — BA, Classical Studies, with honors, 1997-2000

Hampshire College, Amherst, MA — 1991-1993

SKILLS & INTERESTS

- * Computer proficiency on Windows and Apple platforms, and on the Microsoft Office and iWork application suites; working knowledge of SAP Business One; also some experience with network administration
- * Languages, in order of proficiency: English (native), Latin (mastery), Ancient Greek (mastery), French (competence in speaking & comprehension, writing, and reading), German (reading knowledge, basic conversational), Portuguese (basic conversational)
- * Extensive experience in teaching at the college level, in college summer programs for high school students, and in tutoring students of all ages (reviews available upon request)
- * In addition to professional brewing experience, over 10 years of homebrewing experience, including almost all common beer styles, and historical research and reproduction of now-extinct styles
- * Other interests include hiking, birdwatching, amateur astronomy, music, language study, traveling

MEMBERSHIPS

- * National Audubon Society**
- * Maine Audubon Society (Merrymeeting Chapter)**
- * Stanton Bird Club**
- * International Dark Sky Association**
- * Master Brewers Association of the Americas**
- * Brewers Association**
- * Phi Beta Kappa**



CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 07/8/17

Last name: Flood First name: Johnna Middle initial: _____

Residence address: 11 Dennison St Ward: 1

City: Auburn State: ME Zip code: 04210

Home phone: 207-713-2849 Work phone: _____ Cell phone: _____

Email address: johnnaflood@yahoo.com

Current occupation: Food & Nutrition Manager

Previous occupation (if retired or no longer working): _____

Educational and/or experience (or attach your resume): Master in Public Administration

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|---|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a x new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I am interested in my community and protecting our natural resources.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). The ability have input in our community and to educate others on conservation efforts in Auburn.

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)?

No

Dates served (if known)? _____

How did you learn of this vacancy? E-mail

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Johnna Flood Date: 6/8/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	<u> 6/8/17 </u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____



CITY OF AUBURN
BOARD & COMMITTEE
APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: 5/15/17

Last name: Larose First name: Rhyanna Middle initial: D

Residence address: 164 Bennett Ave Ward: 4

City: Auburn State: ME Zip code: 04210

Home phone: (207) 783-2862 Work phone: 755-2329 Cell phone: 689-5513

Email address: rlarose@geiger.com

Current occupation: Occupational Health + Safety Nurse

Previous occupation (if retired or no longer working):

Educational and/or experience (or attach your resume): Several Science related degrees
Passionate about Ecology + Conservation Esp. Local Level

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- 9-1-1 Committee
Auburn Housing Authority
Board of Assessment Review
CDBG Loan Committee
Complete Streets Committee
Ethics Panel
L/A Transit Committee
Planning Board
St. Louis Bells Committee
Zoning Board of Appeals
Airport Board
Audit & Procurement Committee
Cable TV Advisory Board
Community Forest Board
X Conservation Commission
Finance Committee
Parks & Recreation Advisory Board
Sewer District
Water District

Is this application for a X new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). Passionate about Ecology + Conservation esp. on a local level where I feel I can help make a difference. I volunteer, teach, and utilize much of trails, waterways, parks

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if ^{in LHA} needed). I would like to get more involved in local community already where I can continue to help make a difference and expand on volunteering

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? No

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? NO

Dates served (if known)? _____

How did you learn of this vacancy? Suggested to me by friends and Acquaintances. @ City and other Council members.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: Suzanne Pense Date: 5/15/17

Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

	FOR OFFICE USE ONLY
DATE APPLICATION RECEIVED:	<u>MAY 18 2017</u>
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 60-07102017

ORDERED, that the City Council hereby appoints the following board and committee members as nominated by the Appointment Committee on 06/19/2017;

Board or Committee	Term Exp. Date	Name
Conservation Commission	06/01/2019 06/01/2019 06/01/2018	Benjamin Low Johnna Flood Rhyanna Larose (New Appointments)

JUN 07 2017

CITY OF AUBURN BOARD & COMMITTEE APPOINTMENT APPLICATION

Please complete this application for consideration to serve on a board or committee of the City of Auburn. Submission of an application does not imply or guarantee an appointment to any board or committee. The City reserves the right to appoint board and committee members as vacancies arise and to perform background checks or any other necessary investigations on applicants. Incomplete applications and those which list more than one committee will not be considered.

Date: June 5, 2017

Last name: Roberts First name: Chad Middle initial: E.

Residence address: 143 Mill Street Ward: 5

City: Auburn State: Maine Zip code: 04210

Home phone: 312-5068 Work phone: 753-2000 Cell phone: —

Email address: —

Current occupation: McKesson Co, Lewiston, as a clerk

Previous occupation (if retired or no longer working): —

Educational and/or experience (or attach your resume): high school graduate

Please check which Board or Committee you are interested in serving on. Individual applications are required if you wish to apply for more than one Board or Committee.

- | | |
|--|---|
| <input type="checkbox"/> 9-1-1 Committee | <input type="checkbox"/> Airport Board |
| <input type="checkbox"/> Auburn Housing Authority | <input type="checkbox"/> Audit & Procurement Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Cable TV Advisory Board |
| <input type="checkbox"/> CDBG Loan Committee | <input type="checkbox"/> Community Forest Board |
| <input type="checkbox"/> Conservation Commission | <input checked="" type="checkbox"/> Ethics Panel |
| <input type="checkbox"/> Finance Committee | <input checked="" type="checkbox"/> L/A Transit Committee |
| <input type="checkbox"/> Parks & Recreation Advisory Board | <input type="checkbox"/> Poland-Auburn Economic Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Sewer District |
| <input type="checkbox"/> Water District | <input type="checkbox"/> Zoning Board of Appeals |

Is this application for a new appointment or ___ reappointment or ___ desire to move from an alternate/associate to full member?

Briefly describe why you want to serve on this committee (please limit to 150 words or less. Please attach additional sheet if needed). I have cerebral palsy and use public transportation to remain as independent as I am able.

What do you hope to accomplish (please limit to 150 words or less. Please attach additional sheet if needed). I hope to be a voice for the people of Lewiston Auburn, Lisbon who rely on public transportation. Also, I am in →

Are you presently serving on a City or Community Board or Committee? If so, which one(s)? n/a

Dates served (if known)? _____

Have you previously served on a City or Community Board or Committee? If so, which one(s)? no

Dates served (if known)? _____

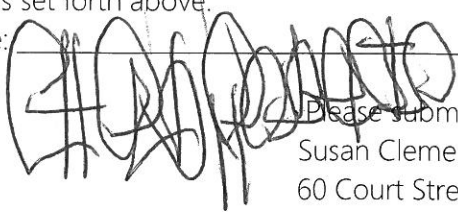
How did you learn of this vacancy? I learned of this vacancy through cable television.

The City Council strives to promote membership and by practice will attempt to limit the number of boards or committees any one person will serve. The city Council also strives to maintain balance of ward distribution on all boards, commissions, or committees.

Thank you for your interest and willingness to serve our community. The giving of your time is commendable and appreciated. Without people like you coming forward, our community would not be as strong, as vibrant, or as great as it is. On behalf of all of us at the City of Auburn, we hope your volunteer experience is rewarding and we thank you for being an outstanding citizen!

I certify that this information is true to the best of my knowledge and agree to the terms and conditions set forth above.

Signature: _____ Date: FEB 17

 Please submit your application to;
Susan Clements-Dallaire, City Clerk
60 Court Street, Auburn, ME 04210
207-333-6601, extension 1126 sdallaire@auburnmaine.gov

FOR OFFICE USE ONLY	
DATE APPLICATION RECEIVED:	_____
APPOINTMENT DATE:	_____
TERM EXPIRATION DATE:	_____
OATH DATE:	_____

cont from
previous page

favor of the new Concord terminal
coming to the Twin Cities. I believe
that by serving on this Transit
Committee, I will be able to
support the life and longevity of
this public transportation business.

James Pross, Ward One
Robert Stone, Ward Two
Andy Titus, Ward Three
Adam R. Lee, Ward Four



Leroy Walker, Ward Five
Grady R. Burns, At Large
David C. Young, At Large

Jonathan P. LaBonte, Mayor

IN CITY COUNCIL

ORDER 61-07102017

ORDERED, that the City Council hereby appoints the following board and committee members as nominated by the Appointment Committee on 06/19/2017;

Board or Committee	Term Exp. Date	Name
Lewiston Auburn Transit Committee (LATC)	07/01/2020	Chad Roberts (New Appointment)



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: July 10, 2017

Subject: Executive Session

Information: Discussion regarding a real estate matter, pursuant to 1 M.R.S.A. Section 405(6) (C).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: July 10, 2017

Subject: Executive Session

Information: Discussion regarding economic development, pursuant to 1 M.R.S.A. Section 405(6) (C).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
 - (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
 - (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
 - (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present.
- This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.